



Great Kei Municipality  
Annual Financial Statements  
For the year ended 30 June 2012

Issued 31 August 2012

AUDITOR - GENERAL  
SOUTH AFRICA  
31 AUG 2012

# Annual Financial Statements

for

## ***GREAT KEI MUNICIPALITY***

for the year ended 30 June: 2012

Province:

Eastern Cape

### **Contact Information:**

Name of Municipal Manager:	Mr. C.M. Mbekela
Name of Chief Financial Officer:	Mrs. P. Gwana
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**GREAT KEI MUNICIPALITY**  
**ANNUAL FINANCIAL STATEMENTS**  
for the year ended 30 June 2012

**General information**

**Members of the Council**

N. W. Tekile	Mayor
T. M. Mali	Member
N. Moli	Member
N. Dyani	Member
W. Ndoro	Member
L. Bangani	Member
M. Mzamo	Member
N. N. Mevana	Member
N. P. Mgema	Member
N. Ngabayena	Member
L. Gavumente	Member
J. C. Labuschagne	Member
S. M. Jacobs	Member

**Municipal Manager**

Mr. C. M. Mbekela

**Chief Financial Officer**

Mrs. P. Gwana

**Grading of Local Authority**

Grade 2

**Auditors**

Auditor-General

**Bankers**

Standard Bank Limited

**GREAT KEI MUNICIPALITY**  
**ANNUAL FINANCIAL STATEMENTS**  
for the year ended 30 June 2012

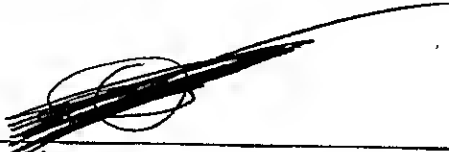
General information (continued)

Registered Office:	Komga
Physical address:	17 Main Street Komga 4950
Postal address:	Private Bag X2 Komga 4950
Telephone number:	043 831 1028
Fax number:	043 831 1306
E-mail address:	manager@greatkeilm.gov.za

**GREAT KEI MUNICIPALITY**  
**ANNUAL FINANCIAL STATEMENTS**  
for the year ended 30 June 2012

**Approval of annual financial statements**

I am responsible for the preparation of these annual financial statements, which are set out on pages 5 to 46, in terms of Section 126(1) of the Municipal Finance Management Act and which I have signed on behalf of the Municipality. I certify that the salaries, allowances and benefits of Councillors, loans made to Councillors, if any, and payments made to Councillors for loss of office, if any, as disclosed in note 21 of these annual financial statements are within the upper limits of the framework envisaged in Section 219 of the Constitution, read with the Remuneration of Public Officer Bearers Act and the Minister of Provincial and Local Government's determination in accordance with this Act.



\_\_\_\_\_  
Municipal Manager:

DATE: 31 August 2012

**GREAT KEI MUNICIPALITY**  
**ANNUAL FINANCIAL STATEMENTS**  
for the year ended 30 June 2012

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**GREAT KEI MUNICIPALITY**  
**STATEMENT OF FINANCIAL POSITION**  
as at 30 June 2012

	Note	2012 R	2011 R Restated
<b>ASSETS</b>			
<b>Current assets</b>		<b>35,024,348</b>	<b>18,277,747</b>
Cash and cash equivalents	1	28,040,768	16,328,539
Trade and other receivables	2	6,983,579	1,949,209
<b>Non-current assets</b>		<b>328,478,325</b>	<b>340,841,734</b>
Property, plant and equipment	3	201,415,374	213,916,398
Intangible assets	4	178,009	40,394
Investment property carried at deemed cost	5	126,884,942	126,884,942
<b>Total assets</b>		<b>363,502,672</b>	<b>359,119,482</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>		<b>24,261,487</b>	<b>10,606,729</b>
Trade and other payables from exchange transactions	6	8,039,811	3,816,823
Consumer deposits	7	80,503	80,503
VAT payable	8	1,444,519	1,922,816
Current provisions	9	2,239,503	1,948,108
Current portion of unspent conditional grants and receipts	10	10,573,330	1,003,762
Current portion of borrowings	11	257,048	257,048
Other current financial liabilities	12	1,626,772	1,577,671
<b>Non-current liabilities</b>		<b>3,695,642</b>	<b>3,944,007</b>
Non-current borrowings	11	2,688,922	2,945,970
Non-current provisions	13	1,006,720	998,037
<b>Total liabilities</b>		<b>27,957,129</b>	<b>14,550,736</b>
<b>Net assets</b>		<b>335,545,544</b>	<b>344,568,746</b>
<b>NET ASSETS</b>			
Accumulated surplus / (deficit)		335,545,544	344,568,746
<b>Total net assets</b>		<b>335,545,544</b>	<b>344,568,746</b>

**GREAT KEI MUNICIPALITY**  
**STATEMENT OF FINANCIAL PERFORMANCE**  
for the year ending 30 June 2012

	Note	2012 R	2011 R Restated
<b>Revenue</b>			
Property rates	14	12,243,249	10,355,256
Service charges	15	8,193,127	11,778,520
Rental of facilities and equipment	16	181,004	266,916
Interest earned - external investments	17	794,059	790,808
Fines		1,650	10,600
Licences and permits		2,397,647	1,190,073
Government grants and subsidies	18	34,326,625	34,228,387
Other income	19	1,224,682	1,675,649
<b>Total revenue</b>		<b>59,362,043</b>	<b>60,296,209</b>
<b>Expenses</b>			
Employee related costs	20	19,276,546	17,121,242
Remuneration of councillors	21	2,847,317	2,529,904
Bad debts		3,993,977	31,043,506
Depreciation and amortisation expense	22	16,122,291	14,445,712
Repairs and maintenance		1,411,443	1,742,636
Finance costs	23	443,099	445,501
Bulk purchases	24	6,259,354	5,145,745
General expenses	25	15,619,913	8,323,733
<b>Total expenses</b>		<b>65,973,939</b>	<b>80,797,978</b>
Profit / (loss) on fair value adjustment	26	-	(166,627)
<b>Surplus / (deficit) for the period</b>		<b>(6,611,896)</b>	<b>(20,668,396)</b>



**GREAT KEI MUNICIPALITY**  
**STATEMENT OF CHANGES IN NET ASSETS**  
as at 30 June 2012

	Note	Accumulated Surplus/(Deficit)	Total: Net Assets
		R	R
Balance as previously reported at 30 June 2010		31,749,276	31,749,276
Changes in accounting policy	29	333,487,866	333,487,866
Restated balance		365,237,142	365,237,142
Surplus / (deficit) for the period		(20,668,396)	(20,668,396)
Balance at 30 June 2011		344,568,746	344,568,746
Restated balance		344,568,746	344,568,746
Surplus / (deficit) for the period		(6,611,896)	(6,611,896)
Balance at 30 June 2012		337,956,850	337,956,850

**GREAT KEI MUNICIPALITY**

**CASH FLOW STATEMENT**

as at 30 June 2012

	Note	2012 R	2011 R
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts		50,389,773	41,551,435
Sales of goods and services		11,464,106	3,389,002
Grants		34,326,625	34,228,387
Interest received		794,059	790,808
Other receipts		3,804,983	3,143,238
Payments		35,053,782	30,115,123
Employee costs		22,123,863	19,651,146
Suppliers		12,486,820	10,018,476
Interest paid		443,099	445,501
Net cash flows from operating activities	27	15,335,992	11,436,312
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Purchase of fixed assets (PPE)		(3,130,000)	(13,157,200)
Purchase of intangibles		(236,715)	(60,590)
Net cash flows from investing activities		(3,366,715)	(13,217,790)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Repayment of borrowings		(257,048)	(227,309)
Net cash flows from financing activities		(257,048)	(227,309)
Net increase / (decrease) in net cash and cash equivalents		11,712,229	(2,008,787)
Net cash and cash equivalents at beginning of period		16,328,539	18,337,326
Net cash and cash equivalents at end of period	28	28,040,768	16,328,539

**GREAT KEI MUNICIPALITY**  
**SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**  
for the year ending 30 June 2012

**1 BASIS OF ACCOUNTING**

**1.1 BASIS OF PRESENTATION**

The annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention unless specified otherwise.

These annual financial statements have been prepared in accordance with Generally Recognised Accounting Practice (GRAP), issued by the Accounting Standards Board in accordance with Section 122(3) of the Municipal Finance Management Act, (Act No 56 of 2003).

The principal accounting policies adopted in the preparation of these annual financial statements are set out below.

Assets, liabilities, revenues and expenses have not been offset except when offsetting is required or permitted by a Standard of GRAP.

The accounting policies applied are consistent with those used to present the previous year's financial statements, unless explicitly stated. The details of any changes in accounting policies are explained in the relevant policy.

**1.2 PRESENTATION CURRENCY**

These annual financial statements are presented in South African Rand, which is the functional currency of the municipality.

**1.3 GOING CONCERN ASSUMPTION**

These annual financial statements have been prepared on the assumption that the municipality will continue to operate as a going concern for at least the next 12 months.

**1.4 COMPARATIVE INFORMATION**

Budget information in accordance with GRAP 1 and 24, has been provided in an annexure to these financial statements and forms part of the audited annual financial statements.

When the presentation or classification of items in the annual financial statements is amended, prior period comparative amounts are restated. The nature and reason for the reclassification is disclosed. Where accounting errors have been identified in the current year, the correction is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly. Where there has been a change in accounting policy in the current year, the adjustment is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly.

**1.5 STANDARDS, AMENDMENTS TO STANDARDS AND INTERPRETATIONS ISSUED BUT NOT YET EFFECTIVE**

The following GRAP standards have been issued but are not yet effective and have not been early adopted by the municipality:

GRAP 8 Interest in Joint Ventures - issued August 2006

GRAP 18 Segment Reporting - issued March 2005

GRAP 23 Revenue from Non-Exchange Transactions (Taxes and Transfers) - issued February 2008

GRAP 24 Presentation of Budget Information in Financial Statements - issued November 2007

GRAP 103 Heritage Assets - issued July 2008

The following standards, amendments to standards and interpretations have been issued but are not yet effective and have not been early adopted by the municipality:

IAS 19 Employee Benefits - effective 1 January 2009

IFRIC 17 Distribution of Non-cash Assets to Owners - effective 1 July 2009

## 2 PROPERTY, PLANT AND EQUIPMENT

### 2.1 INITIAL RECOGNITION

Property, plant and equipment are tangible non-current assets (including infrastructure assets) that are held for use in the production or supply of goods or services, rental to others, or for administrative purposes, and are expected to be used during more than one year. Items of property, plant and equipment are initially recognised as assets on acquisition date and are initially recorded at cost. The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by the municipality. Trade discounts and rebates are deducted in arriving at the cost. The cost also includes the necessary costs of dismantling and removing the asset and restoring the site on which it is located.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Where an asset is acquired by the municipality for no or nominal consideration (i.e. a non-exchange transaction), the cost is deemed to be equal to the fair value of that asset on the date acquired.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, its deemed cost is the carrying amount of the asset(s) given up.

Major spare parts and servicing equipment qualify as property, plant and equipment when the municipality expects to use them during more than one period. Similarly, if the major spare parts and servicing equipment can be used only in connection with an item of property, plant and equipment, they are accounted for as property, plant and equipment.

## 2.2 SUBSEQUENT MEASUREMENT - COST MODEL

Subsequent to initial recognition, items of property, plant and equipment are measured at cost less accumulated depreciation and impairment losses. Land is not depreciated as it is deemed to have an indefinite useful life.

Where the municipality replaces parts of an asset, it derecognises the part of the asset being replaced and capitalises the new component. Subsequent expenditure incurred on an asset is capitalised when it increases the capacity or future economic benefits associated with the asset.

## 2.3 DEPRECIATION AND IMPAIRMENT

Depreciation is calculated on the depreciable amount, using the straight-line method over the estimated useful lives of the assets. Components of assets that are significant in relation to the whole asset and that have different useful lives are depreciated separately. The annual depreciation rates are based on the following estimated average asset lives:

<b>Infrastructure</b>		<b>Other</b>	
Tarred roads and Paving	30 years	Buildings	30 years
Access roads	3 years	Vehicles	5 years
Electricity	10 years	Office equipment	5 years
<b>Community</b>		Furniture and fittings	7 years
Buildings	30 years	Furniture and fittings	7 years
Recreational Facilities	20-30 years	Plant and machinery	10 years
Halls	30 years	Other equipment	10 years
Parks and gardens	20-30 years	Landfill sites	186 years
<b>Heritage assets</b>		Other equipment	10 years
Buildings	30 years	Landfill sites	186 years
		Computer equipment	5 years

The residual value, the useful life of an asset and the depreciation method is reviewed annually and any changes are recognised as a change in accounting estimate in the Statement of Financial Performance.

The municipality tests for impairment where there is an indication that an asset may be impaired. An assessment of whether there is an indication of possible impairment is done at each reporting date. Where the carrying amount of an item of property, plant and equipment is greater than the estimated recoverable amount (or recoverable service amount), it is written down immediately to its recoverable amount (or recoverable service amount) and an impairment loss is charged to the Statement of Financial Performance.

## 2.4 DERECOGNITION

Items of Property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset. The gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying value and is recognised in the Statement of Financial Performance.

### 3 INTANGIBLE ASSETS

#### 3.1 INITIAL RECOGNITION

An intangible asset is an identifiable non-monetary asset without physical substance. Examples include computer software, licences, and development costs. The municipality recognises an intangible asset in its Statement of Financial Position only when it is probable that the expected future economic benefits or service potential that are attributable to the asset will flow to the municipality and the cost or fair value of the asset can be measured reliably.

Internally generated intangible assets are subject to strict recognition criteria before they are capitalised. Research expenditure is never capitalised, while development expenditure is only capitalised to the extent that:

- the municipality intends to complete the intangible asset for use or sale;
- it is technically feasible to complete the intangible asset;
- the municipality has the resources to complete the project; and
- it is probable that the municipality will receive future economic benefits or service potential.

Intangible assets are initially recognised at cost.

Where an intangible asset is acquired by the municipality for no or nominal consideration (i.e. a non-exchange transaction), the cost is deemed to be equal to the fair value of that asset on the date acquired.

Where an intangible asset is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

#### 3.2 SUBSEQUENT MEASUREMENT - COST MODEL

Intangible assets are subsequently carried at cost less accumulated amortisation and impairments. The cost of an intangible asset is amortised over the useful life where that useful life is finite. Where the useful life is indefinite, the asset is not amortised but is subject to an annual impairment test.

#### 3.3 AMORTISATION AND IMPAIRMENT

Amortisation is charged so as to write off the cost or valuation of intangible assets over their estimated useful lives using the straight line method. The annual amortisation rates are based on the following estimated average asset lives:

Computer software	3 years
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The amortisation period and the amortisation method for an intangible asset with a finite useful life are reviewed at each reporting date and any changes are recognised as a change in accounting estimate in the Statement of Financial Performance.

The municipality tests intangible assets with finite useful lives for impairment where there is an indication that an asset may be impaired. An assessment of whether there is an indication of possible impairment is done at each reporting date. Where the carrying amount of an item of an intangible asset is greater than the estimated recoverable amount (or recoverable service amount), it is written down immediately to its recoverable amount (or recoverable service amount) and an impairment loss is charged to the Statement of Financial Performance.

#### 3.4 DERECOGNITION

Intangible assets are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset. The gain or loss arising on the disposal or retirement of an intangible asset is determined as the difference between the sales proceeds and the carrying value and is recognised in the Statement of Financial Performance.

## **4 INVESTMENT PROPERTY**

### **4.1 INITIAL RECOGNITION**

Investment property includes property (land or a building, or part of a building, or both land or buildings held under a finance lease) held to earn rentals and/or for capital appreciation, rather than held to meet service delivery objectives, the production or supply of goods or services, or the sale of an asset in the ordinary course of operations.

At initial recognition, the municipality measures investment property at cost including transaction costs once it meets the definition of investment property. However, where an investment property was acquired through a non-exchange transaction (i.e. where it acquired the investment property for no or a nominal value), its cost is its fair value as at the date of acquisition.

The cost of self-constructed investment property is the cost at date of completion.

### **4.2 SUBSEQUENT MEASUREMENT - COST MODEL**

Investment property is measured using the cost model. Under the cost model, investment property is carried at cost less any accumulated depreciation and any accumulated impairment losses.

Depreciation is calculated on the depreciable amount, using the straight-line method over the estimated useful lives of the assets. Components of assets that are significant in relation to the whole asset and that have different useful lives are depreciated separately. The annual depreciation rates as disclosed under note 2.4 above are applicable where appropriate.

## **5 FINANCIAL INSTRUMENTS**

### **5.1 INITIAL RECOGNITION**

Financial instruments are initially recognised at fair value.

### **5.2 SUBSEQUENT MEASUREMENT**

Financial Assets are categorised according to their nature as either financial assets at fair value through profit or loss, held-to-maturity, loans and receivables, or available for sale. Financial liabilities are categorised as either at fair value through profit or loss or financial liabilities carried at amortised cost ("other"). The subsequent measurement of financial assets and liabilities depends on this categorisation and, in the absence of an approved GRAP Standard on Financial Instruments, is in accordance with IAS 39.

#### **5.2.1 INVESTMENTS**

Investments, which include listed government bonds, unlisted municipal bonds, fixed deposits and short-term deposits invested in registered commercial banks, are categorised as either held-to-maturity where the criteria for that categorisation are met, or as loans and receivables, and are measured at amortised cost. Where investments have been impaired, the carrying value is adjusted by the impairment loss, which is recognised as an expense in the period that the impairment is identified. Impairments are calculated as being the difference between the carrying amount and the present value of the expected future cash flows flowing from the instrument. On disposal of an investment, the difference between the net disposal proceeds and the carrying amount is charged or credited to the Statement of Financial Performance.

#### 5.2.2 TRADE AND OTHER RECEIVABLES

Trade and other receivables are categorised as financial assets: loans and receivables and are initially recognised at fair value and subsequently carried at amortised cost. Amortised cost refers to the initial carrying amount, plus interest, less repayments and impairments. An estimate is made for doubtful receivables based on a review of all outstanding amounts at year-end. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments (more than 30 days overdue) are considered indicators that the trade receivable is impaired. Impairments are determined by discounting expected future cash flows to their present value. Amounts that are receivable within 12 months from the reporting date are classified as current.

An impairment of trade receivables is accounted for by reducing the carrying amount of trade receivables through the use of an allowance account, and the amount of the loss is recognised in the Statement of Financial Performance within operating expenses. When a trade receivable is uncollectible, it is written off. Subsequent recoveries of amounts previously written off are credited against operating expenses in the Statement of Financial Performance.

#### 5.2.3 TRADE PAYABLES AND BORROWINGS

Financial liabilities consist of trade payables and borrowings. They are categorised as financial liabilities held at amortised cost, are initially recognised at fair value and subsequently measured at amortised cost which is the initial carrying amount, less repayments, plus interest.

#### 5.2.4 CASH AND CASH EQUIVALENTS

Cash includes cash on hand (including petty cash) and cash with banks (including call deposits). Cash equivalents are short-term highly liquid investments, readily convertible into known amounts of cash, that are held with registered banking institutions with maturities of three months or less and are subject to an insignificant risk of change in value. For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held on call with banks, net of bank overdrafts. The municipality categorises cash and cash equivalents as financial assets: loans and receivables.

Bank overdrafts are recorded based on the facility utilised. Finance charges on bank overdraft are expensed as incurred. Amounts owing in respect of bank overdrafts are categorised as financial liabilities: other financial liabilities carried at amortised cost.

### 6 UNAUTHORISED EXPENDITURE

Unauthorised expenditure is expenditure that has not been budgeted, expenditure that is not in terms of the conditions of an allocation received from another sphere of government, municipality or organ of state and expenditure in the form of a grant that is not permitted in terms of the Municipal Finance Management Act (Act No.56 of 2003). Unauthorised expenditure is accounted for as an expense in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.



## 7 IRREGULAR EXPENDITURE

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the Municipality's supply chain management policy. Irregular expenditure excludes unauthorised expenditure. Irregular expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

## 8 FRUITLESS AND WASTEFUL EXPENDITURE

Fruitless and wasteful expenditure is expenditure that was made in vain and would have been avoided had reasonable care been exercised. Fruitless and wasteful expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

## 9 PROVISIONS

Provisions are recognised when the municipality has a present or constructive obligation as a result of past events, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate of the provision can be made. Provisions are reviewed at reporting date and adjusted to reflect the current best estimate. Where the effect is material, non-current provisions are discounted to their present value using a pre-tax discount rate that reflects the market's current assessment of the time value of money, adjusted for risks specific to the liability (for example in the case of obligations for the rehabilitation of land).

The municipality does not recognise a contingent liability or contingent asset. A contingent liability is disclosed unless the possibility of an outflow of resources embodying economic benefits is remote. A contingent asset is disclosed where an inflow of economic benefits is probable.

Future events that may affect the amount required to settle an obligation are reflected in the amount of a provision where there is sufficient objective evidence that they will occur. Gains from the expected disposal of assets are not taken into account in measuring a provision. Provisions are not recognised for future operating losses. The present obligation under an onerous contract is recognised and measured as a provision.

A provision for restructuring costs is recognised only when the following criteria over and above the recognition criteria of a provision have been met:

municipality has a detailed formal plan for the restructuring identifying at least:

(a) The

business or part of a business concerned;

- the

principal locations affected;

- the

function, and approximate number of employees who will be compensated for terminating their services;

- the location,

- the expenditures that will be undertaken; and

- when

the plan will be implemented; and

(b) The municipality has raised a valid expectation in those affected that it will carry out the restructuring by starting to implement that plan or announcing its main features to those affected by it.

## 10 LEASES

### 10.1 MUNICIPALITY AS LESSEE

Leases are classified as finance leases where substantially all the risks and rewards associated with ownership of an asset are transferred to the municipality. Property, plant and equipment or intangible assets subject to finance lease agreements are initially recognised at the lower of the asset's fair value and the present value of the minimum lease payments. The corresponding liabilities are initially recognised at the inception of the lease and are measured as the sum of the minimum lease payments due in terms of the lease agreement, discounted for the effect of interest. In discounting the lease payments, the municipality uses the interest rate that exactly discounts the lease payments and unguaranteed residual value to the fair value of the asset plus any direct costs incurred.

Subsequent to initial recognition, the leased assets are accounted for in accordance with the stated accounting policies applicable to property, plant, equipment or intangibles. The lease liability is reduced by the lease payments, which are allocated between the lease finance cost and the capital repayment using the effective interest rate method. Lease finance costs are expensed when incurred. The accounting policies relating to derecognition of financial instruments are applied to lease payables. The lease asset is depreciated over the shorter of the asset's useful life or the lease term.

Operating leases are those leases that do not fall within the scope of the above definition. Operating lease rentals are accrued on a straight-line basis over the term of the relevant lease.

## 10.2 MUNICIPALITY AS LESSOR

Under a finance lease, the municipality recognises the lease payments to be received in terms of a lease agreement as an asset (receivable). The receivable is calculated as the sum of all the minimum lease payments to be received, plus any unguaranteed residual accruing to the municipality, discounted at the interest rate implicit in the lease. The receivable is reduced by the capital portion of the lease instalments received, with the interest portion being recognised as interest revenue on a time proportionate basis. The accounting policies relating to derecognition and impairment of financial instruments are applied to lease receivables.

Rental income from operating leases is recognised on a straight-line basis over the term of the relevant lease.

## 11 REVENUE

### 11.1 REVENUE FROM EXCHANGE TRANSACTIONS

Revenue from exchange transactions refers to revenue that accrued to the municipality directly in return for services rendered / goods sold, the value of which approximates the consideration received or receivable.

Service charges relating to electricity are based on consumption. Meters are read on a monthly basis and are recognised as revenue when invoiced. Provisional estimates of consumption are made monthly when meter readings have not been performed. The provisional estimates of consumption are recognised as revenue when invoiced. Adjustments to provisional estimates of consumption are made in the invoicing period in which meters have been read. These adjustments are recognised as revenue in the invoicing period. The estimates of consumption between meter readings are based on previous consumption patterns.

Revenue from the sale of electricity prepaid meter cards is recognised at the point of sale.

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to each property that has improvements. Tariffs are determined per category of property usage, and are levied monthly based on the recorded number of refuse containers per property.

Interest revenue is recognised on a time proportion basis.

Revenue from the rental of facilities and equipment is recognised on a straight-line basis over the term of the lease agreement.

Dividends are recognised on the date that the Municipality becomes entitled to receive the dividend.

Revenue arising from the application of the approved tariff of charges is recognised when the relevant service is rendered by applying the relevant gazetted tariff. This includes the issuing of licences and permits.

Revenue from the sale of goods is recognised when substantially all the risks and rewards in those goods is passed to the consumer.

Revenue arising out of situations where the municipality acts as an agent on behalf of another entity (the principal) is limited to the amount of any fee or commission payable to the municipality as compensation for executing the agreed services.

## 11.2 REVENUE FROM NON-EXCHANGE TRANSACTIONS

Revenue from non-exchange transactions refers to transactions where the municipality received revenue from another entity without directly giving approximately equal value in exchange. Revenue from non-exchange transactions is generally recognised to the extent that the related receipt or receivable qualifies for recognition as an asset and there is no liability to repay the amount.

Revenue from property rates is recognised when the legal entitlement to this revenue arises. Collection charges are recognised when such amounts are legally enforceable. Penalty interest on unpaid rates is recognised on a time proportionate basis.

Fines constitute both spot fines and summonses. Revenue from spot fines and summonses is recognised when payment is received, together with an estimate of spot fines and summonses that will be received based on past experience of amounts collected.

Revenue from public contributions and donations is recognised when all conditions associated with the contribution have been met or where the contribution is to finance property, plant and equipment, when such items of property, plant and equipment qualifies for recognition and first becomes available for use by the municipality. Where public contributions have been received but the municipality has not met the related conditions, a deferred income (liability) is recognised.

Contributed property, plant and equipment is recognised when such items of property, plant and equipment qualifies for recognition and become available for use by the municipality.

Revenue from the recovery of unauthorised, irregular, fruitless and wasteful expenditure is based on legislated procedures, including those set out in the Municipal Finance Management Act (Act No.56 of 2003) and is recognised when the recovery thereof from the responsible councillors or officials is virtually certain.

## 11.3 GRANTS, TRANSFERS AND DONATIONS

Grants, transfers and donations received or receivable are recognised when the resources that have been transferred meet the criteria for recognition as an asset. A corresponding liability is raised to the extent that the grant, transfer or donation is conditional. The liability is transferred to revenue as and when the conditions attached to the grant are met. Grants without any conditions attached are recognised as revenue when the asset is recognised.

## 12 BORROWING COSTS

Borrowing costs that are directly attributable to the acquisition, construction or production of qualifying assets are capitalised to the cost of that asset unless it is inappropriate to do so. The municipality ceases the capitalisation of borrowing costs when substantially all the activities to prepare the asset for its intended use or sale are complete. It is considered inappropriate to capitalise borrowing costs where the link between the funds borrowed and the capital asset acquired cannot be adequately established. Borrowing costs incurred other than on qualifying assets are recognised as an expense in surplus or deficit when incurred.

## 13 RETIREMENT BENEFITS

The municipality provides retirement benefits for its employees and councillors. The contributions to fund obligations for the payment of retirement benefits are charged against revenue in the year they become payable. The defined benefit funds, which are administered on a provincial basis, are actuarially valued triennially on the projected unit credit method basis. Deficits identified are recognised as a liability and are recovered through lump sum payments or increased future contributions on a proportional basis to all participating municipalities. Specific actuarial information in respect of individual participating municipalities is unavailable due to centralised administration of these funds. As a result, defined benefit plans have been accounted for as if they were defined contribution plans.

### Defined contribution plans

Payments to defined contribution retirement benefit plans are charged as an expense as they fall due. Payments made to industry-managed (or state plans) retirement benefit schemes are dealt with as defined contribution plans where the municipality's obligation under the schemes is equivalent to those arising in a defined contribution retirement benefit plan.

### Defined benefit plans

For defined benefit plans the cost of providing the benefits is determined using the projected credit method. Actuarial valuations are conducted on an annual basis by independent actuaries separately for each plan.

Consideration is given to any event that could impact the funds up to end of the reporting period where the interim valuation is performed at an earlier date.

Past service costs are recognised immediately to the extent that the benefits are already vested, and are otherwise amortised on a straight line basis over the average period until the amended benefits become vested.

Gains or losses on the curtailment or settlement of a defined benefit plan is recognised when the municipality is demonstrably committed to curtailment or settlement.

The municipality assesses at each reporting date whether there is any indication that an asset may be impaired. If any such indication exists, the municipality estimates the recoverable service amount of the asset.

Irrespective of whether there is any indication of impairment, the municipality also:

- tests intangible assets with an indefinite useful life or intangible assets not yet available for use for impairment annually by comparing its carrying amount with its recoverable amount. This impairment test is performed during the annual period and at the same time every period.

If there is any indication that an asset may be impaired, the recoverable service amount is estimated for the individual asset. If it is not possible to estimate the recoverable service amount of the individual asset, the recoverable service amount of the cash-generating unit to which the asset belongs is determined.

The recoverable service amount of an asset or a cash-generating unit is the higher of its fair value less costs to sell and its value in use.

If the recoverable service amount of an asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. That reduction is an impairment loss.

An impairment loss of assets carried at cost less any accumulated depreciation or amortisation is recognised immediately in surplus or deficit. Any impairment loss of a revalued asset is treated as a revaluation decrease.

An impairment loss is recognised for cash-generating units if the recoverable service amount of the unit is less than the carrying amount of the unit. The impairment loss is allocated to reduce the carrying amount of the assets of the unit as follows:

- to the assets of the unit, pro rata on the basis of the carrying amount of each asset in the unit.

A municipality assesses at each reporting date whether there is any indication that an impairment loss recognised in prior periods for assets may no longer exist or may have decreased. If any such indication exists, the recoverable service amounts of those assets are estimated.

The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior periods.

A reversal of an impairment loss of assets carried at cost less accumulated depreciation or amortisation is recognised immediately in surplus or deficit. Any reversal of an impairment loss of a revalued asset is treated as a revaluation increase.

**GREAT KEI MUNICIPALITY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
for the year ended 30 June 2012

**1 CASH AND CASH EQUIVALENTS**

Cash and cash equivalents consist of the following:  
Cash at bank  
Call deposits

Note	2012 R	2011 R
	7,633,613	5,392,343
	20,407,155	10,936,196
	<u>28,040,768</u>	<u>16,328,539</u>

The Municipality has the following bank accounts: -

Current Account (Primary Bank Account)

Standard Bank Limited : Account Number 280720963

	4,051,132	2,352,841
Cash book balance at beginning of year	2,352,841	3,731,965
Cash book balance at end of year	<u>4,051,132</u>	<u>2,352,841</u>

Bank statement balance at beginning of year

	2,266,721	877,040
--	-----------	---------

Bank statement balance at end of year

	<u>1,521,256</u>	<u>2,286,721</u>
--	------------------	------------------

Current Account (Other Account)

Standard Bank Limited : Account Number 285973452

	1,726,925	1,217,122
Standard Bank Limited : Account Number 285946110	1,855,556	1,822,380
Cash book balance at beginning of year	3,039,502	

Cash book balance at end of year

	<u>3,582,481</u>	<u>3,039,502</u>
--	------------------	------------------

Bank statement balance at beginning of year

	<u>3,039,502</u>	
--	------------------	--

Bank statement balance at end of year

	1,726,925	1,217,122
Standard Bank Limited : Account Number 285973452	1,855,556	1,822,380
Standard Bank Limited : Account Number 285946110	3,582,481	3,039,502

Investment Accounts

Standard Bank Limited : Account Number 285977334

	1,694,214	1,664,127
--	-----------	-----------

Standard Bank Limited : Account Number 388520523-401

	1,509	1,486
--	-------	-------

ABSA Bank Limited : Account Number 9079485834

	10,800	10,791
--	--------	--------

Standard Bank Limited : Account Number 388526734-003

	623,512	603,547
--	---------	---------

Standard Bank Limited : Account Number 388529768-402

	8,723,254	2,056
--	-----------	-------

Standard Bank Limited : Account Number 388528672-001

	1,240,952	398,239
--	-----------	---------

Standard Bank Limited : Account Number 388528672-002

	1,689	715,958
--	-------	---------

Standard Bank Limited : Account Number 388527544-402

	5,170,181	6,125,201
--	-----------	-----------

ABSA Bank Limited : Account Number 9059902802

	733,568	1,229,151
--	---------	-----------

Standard Bank Limited : Account Number 388528672-003

	-	33,543
--	---	--------

Standard Bank Limited : Account Number 38852386-001

	<u>2,207,478</u>	<u>152,098</u>
--	------------------	----------------

Cash book balance at end of year

	<u>20,407,155</u>	<u>10,936,196</u>
--	-------------------	-------------------

Bank statement balance at end of year

	1,694,214	1,664,127
--	-----------	-----------

Standard Bank Limited : Account Number 285977334

	1,509	1,486
--	-------	-------

Standard Bank Limited : Account Number 388520523-401

	10,800	10,791
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ABSA Bank Limited : Account Number 9079485834

	623,512	603,547
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Standard Bank Limited : Account Number 388526734-003

	8,723,254	2,056
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Standard Bank Limited : Account Number 388529768-402

	1,240,952	398,239
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Standard Bank Limited : Account Number 388528672-001

	1,689	715,958
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Standard Bank Limited : Account Number 388528672-002

	5,170,181	6,125,201
--	-----------	-----------

Standard Bank Limited : Account Number 388527544-402

	733,568	1,229,151
--	---------	-----------

ABSA Bank Limited : Account Number 9059902802

	-	33,543
--	---	--------

Standard Bank Limited : Account Number 388528672-003

	<u>2,207,478</u>	<u>152,098</u>
--	------------------	----------------

Standard Bank Limited : Account Number 38852386-001

	<u>20,407,155</u>	<u>10,936,196</u>
--	-------------------	-------------------

Total cash and cash equivalents

	<u>28,040,768</u>	<u>16,328,539</u>
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**GREAT KEI MUNICIPALITY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
for the year ended 30 June 2012

	Note	2012 R	2011 R
<b>2 TRADE AND OTHER RECEIVABLES</b>			
<b>2.1 Summary</b>			
Trade		6,882,540	1,904,555
Other		101,039	44,654
<b>Total</b>		<b>6,983,579</b>	<b>1,949,209</b>
<b>2.2 Gross aging: Trade</b>			
Rates:			
Current (0 – 30 days)		970,474	-
31 – 60 Days		951,241	-
61 – 90 Days		845,904	-
91 and above		15,930,240	-
		<b>18,697,859</b>	<b>-</b>
Electricity:			
Current (0 – 30 days)		234,400	-
31 – 60 Days		141,427	-
61 – 90 Days		167,243	-
91 above		4,845,641	-
		<b>5,388,711</b>	<b>-</b>
Refuse			
Current (0 – 30 days)		4,452,581	-
31 – 60 Days		424,608	-
61 – 90 Days		415,595	-
91 above		17,102,930	-
		<b>22,395,714</b>	<b>-</b>
<b>Total</b>		<b>46,482,264</b>	<b>-</b>
<b>Total Provision</b>		<b>35,538,138</b>	<b>-</b>
		<b>10,944,146</b>	<b>-</b>

The comparative aging information was not available for the debtors by category

**2.3 Summary of Debtors by Customer Classification**

	Consumers R	Industrial / Commercial R	National and Provincial Government R
<b>as at 30 June 2012</b>			
Current (0 – 30 days)	5,299,118	266,034	92,302
31 – 60 Days	1,257,682	177,308	82,287
61 – 90 Days	1,169,857	224,914	33,971
91 and above	32,780,713	3,799,202	1,801,711
<b>Sub-total</b>	<b>40,507,370</b>	<b>4,467,458</b>	<b>2,010,271</b>
Less: Provision for doubtful debts			
<b>Total debtors by customer classification</b>	<b>40,507,370</b>	<b>4,467,458</b>	<b>2,010,271</b>
<b>as at 30 June 2011</b>			
Current (0 – 30 days)	1,752,850	2,317,520	181,103
31 – 60 Days	796,580	564,747	102,000
61 – 90 Days	761,452	555,052	500,894
91 and above	10,290,312	18,629,666	990,517
<b>Sub-total</b>	<b>13,601,194</b>	<b>22,066,985</b>	<b>1,774,514</b>
Less: Provision for doubtful debts	(12,891,551)	(21,057,363)	(1,589,224)
<b>Total debtors by customer classification</b>	<b>709,643</b>	<b>1,009,622</b>	<b>185,290</b>

**2.4 Reconciliation of the doubtful debt provision**

Balance at beginning of the year	36,499,161	4,055,204
Contributions to provision	3,993,977	31,276,665
Fair value adjustment	-	208,269
Reversal of provision	-	-
Trade	40,493,138	35,538,138
Other receivables	961,023	961,023
<b>Balance at end of year</b>	<b>41,454,161</b>	<b>36,499,161</b>

2.5 Included in other receivables provision are long outstanding councillors debts which are under investigation to establish how they are arose and possible recovery.

**GREAT KEI MUNICIPALITY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
for the year ended 30 June 2012

**3 PROPERTY, PLANT AND EQUIPMENT**

**3.1 Reconciliation of Carrying Value**

	Land	Buildings	Infrastructure	Community	Other Assets	Total
	R	R	R	R	R	R
as at 1 July 2011	998,037	88,906,395	112,138,730	8,844,528	3,028,708	213,916,398
Cost/Revaluation	-	-	-	-	-	-
Change in accounting policy (note 29)	998,037	134,782,690	204,844,290	9,789,021	4,371,044	354,585,082
Accumulated depreciation and impairment losses	-	(45,876,295)	(92,505,560)	(944,493)	(1,342,336)	(140,668,684)
Acquisitions	-	-	11,088,818	-	822,959	11,911,775
Capital under Construction	-	-	(8,904,445)	-	-	(8,904,445)
Depreciation	-	(2,711,183)	(12,122,474)	(371,236)	(812,931)	(16,017,824)
as at 30 June 2012	992,671	86,194,513	102,200,628	8,972,827	3,054,734	201,415,374
Cost/Revaluation	998,037	134,782,690	206,828,661	10,402,349	5,211,769	358,223,507
Accumulated depreciation and impairment losses	(5,366)	(48,588,177)	(104,628,033)	(1,429,522)	(2,157,035)	(156,808,133)

**3.1 Reconciliation of Carrying Value**

	Land	Buildings	Infrastructure	Community	Other Assets	Total
	R	R	R	R	R	R
as at 1 July 2010	-	91,617,578	185,914,990	9,127,356	3,588,880	290,248,804
Cost/Revaluation	-	-	-	-	-	-
Change in accounting policy (note 29)	-	134,782,690	191,665,757	9,789,021	4,192,377	340,429,845
Accumulated depreciation and impairment losses	-	(43,165,112)	(5,750,767)	(661,665)	(803,497)	(50,181,041)
Acquisitions	-	-	4,074,088	-	178,687	4,252,755
Capital under Construction	-	-	8,904,445	-	-	8,904,445
Depreciation	-	(2,711,183)	(10,692,666)	(282,828)	(738,839)	(14,425,618)
as at 30 June 2011	998,037	88,906,395	112,138,730	8,844,528	3,028,708	213,916,398
Cost/Revaluation	998,037	134,782,690	204,644,290	9,789,021	4,371,044	354,585,082
Accumulated depreciation and impairment losses	-	(45,876,295)	(92,505,560)	(944,493)	(1,342,336)	(140,668,684)

3.2 The land balance present the capitalised portion of the the landfill site ( refer to note 13 on provisions).

**3.3 Property, plant and equipment pledged as security**

	2012 R	2011 R
Property- ERF 125		
Cost	3,300,000	3,300,000
Accumulated depreciation	(602,721)	(535,752)
	<u>2,697,279</u>	<u>2,764,248</u>

3.4 The property ERF 125 is the Municipal's Head office. The property is mortgaged to DBSA for a loan advanced to the municipality, (refer note 11)

**GREAT KEI MUNICIPALITY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
for the year ended 30 June 2012

**4 INTANGIBLE ASSETS**

**4.1 Reconciliation of carrying value  
as at 1 July 2011**

Cost	
Change in accounting policy (note 29)	
Accumulated amortisation and impairment losses	
Acquisitions	
Amortisation	
as at 30 June 2012	
Cost	
Accumulated amortisation and impairment losses	

Computer Software R	Total R
40,394	40,394
60,590	60,590
(20,196)	(20,196)
236,715	236,715
(99,101)	(99,101)
178,009	178,009
297,306	297,306
(119,297)	(119,297)

**4.2 Reconciliation of carrying value  
as at 1 July 2010**

Cost	
Change in accounting policy (note 29)	
Accumulated amortisation and impairment losses	
Acquisitions	
Amortisation	
as at 30 June 2011	
Cost	
Accumulated amortisation and impairment losses	

-	-
-	-
-	-
60,590	60,590
(20,196)	(20,196)
40,394	40,394
60,590	60,590
(20,196)	(20,196)

4.3 The municipality's intangible assets is composed of systems software.

**5 INVESTMENT PROPERTY CARRIED AT COST**

**5.1 Reconciliation of carrying value**

as at 1 July 2011	
Cost	
Change in accounting policy (note 29)	
Accumulated depreciation and impairment losses	
as at 30 June 2012	
Cost	
Accumulated depreciation and impairment losses	

Investment property R	Total R
126,884,942	126,884,942
126,884,942	126,884,942
-	-
126,884,942	126,884,942
126,884,942	126,884,942
-	-

**5.1 Reconciliation of carrying value**

as at 1 July 2010	
Cost	
Change in accounting policy (note 29)	
Accumulated depreciation and impairment losses	
as at 30 June 2011	
Cost	
Accumulated depreciation and impairment losses	

126,884,942	126,884,942
126,884,942	-
126,884,942	126,884,942
-	-
126,884,942	126,884,942
126,884,942	126,884,942
-	-

5.2 The municipality's investment properties is composed of various undeveloped land.



**GREAT KEI MUNICIPALITY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
for the year ended 30 June 2012

**6 TRADE AND OTHER PAYABLES FROM EXCHANGE TRANSACTIONS**

	2012 R	2011 R
Trade creditors	4,735,330	1,726,274
Payments received in advance	2,768,821	2,134,477
Other creditors	535,661	(43,929)
<b>Total creditors</b>	<b>8,039,811</b>	<b>3,816,823</b>

The fair value of trade and other payables approximates their carrying amounts as the municipality pays its major providers of services within 30 days

**7 CONSUMER DEPOSITS**

Electricity and Water	60,503	60,503
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**8 VAT**

**8.1 Payable**

1,444,519	1,922,816
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VAT is payable on the receipts basis. VAT is paid over to SARS only once payment is received from debtors and amount due represent the VAT component in receivables.

**9 PROVISIONS**

Performance bonus	994,992	446,549
Current portion of long-service provision	119,036	384,591
Provision for leave	1,125,476	1,116,969
<b>Total Provisions</b>	<b>2,239,503</b>	<b>1,948,108</b>

Performance bonuses are paid one year and five months in arrears as the assessment of eligible employees had not taken place at the reporting date and no present obligation exists.

The balance of the performance bonus provisions relate to amounts not yet paid to certain employees due to disputes over the assessment process.

The movement in current provisions are reconciled as follows:

	Performance Bonus	Provision for leave
as at 1 July 2011	446,549	1,125,476
Contributions to provision	548,443	-
Expenditure incurred	-	-
as at 30 June 2012	<b>994,992</b>	<b>1,125,476</b>
as at 1 July 2010	446,549	1,116,969
Contributions to provision	-	-
Expenditure incurred	-	-
as at 30 June 2011	<b>446,549</b>	<b>1,116,969</b>
as at 1 July 2011	119,036	-
Transfer from non-current	-	-
Contributions to provision	-	-
Expenditure incurred	-	-
as at 30 June 2012	<b>119,036</b>	<b>-</b>
as at 1 July 2010	384,591	-
Transfer from non-current	-	-
Contributions to provision	-	-
Expenditure incurred	-	-
as at 30 June 2011	<b>384,591</b>	<b>-</b>

**GREAT KEI MUNICIPALITY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
for the year ended 30 June 2012

	2012 R	2011 R
<b>10 UNSPENT CONDITIONAL GRANTS AND RECEIPTS</b>		
10.1 Unspent Conditional Grants from other spheres of Government MIG Grants	<u>3,573,330</u>	-
10.2 Other Unspent Conditional Grants and Receipts	<u>2,000,000</u>	<u>1,003,762</u>
Total Unspent Conditional Grants and Receipts	<u>10,572,330</u>	<u>1,003,762</u>
Current portion of unspent conditional grants and receipts	<u>10,573,330</u>	<u>1,003,762</u>
See Note 18 for reconciliation of grants and receipts. These amounts are invested in ring-fenced investment until utilised.		
<b>11 BORROWINGS</b>		
11.1 Annuity Loans	2,858,922	2,945,970
Less: Current portion transferred to current liabilities	<u>257,048</u>	<u>257,048</u>
Total borrowings	<u>2,945,970</u>	<u>3,203,017</u>
11.2 The loan represents amounts owing to The Development Bank of Southern Africa 'DBSA' by the Municipality. The loan is repayable over 10 years commencing from 30 June 2009 on equal quarterly instalments with a fixed annual interest rate of 13%. The loan is secured by a mortgage bond registered in favour of DBSA over the Municipality's Head offices, formerly Royal Hotel situated at Number 17 Main Street, Komga.		
<b>12 OTHER FINANCIAL LIABILITIES</b>		
Other current financial liabilities	<u>1,626,772</u>	<u>1,577,671</u>
<b>13 NON-CURRENT PROVISIONS</b>		
Provision for rehabilitation of landfill sites	1,006,720	998,037
Provision for long-service awards	-	-
Total Non-Current Provisions	<u>1,006,720</u>	<u>998,037</u>
The provision for rehabilitation of landfill sites relates to the legal obligation to rehabilitate landfill sites used for waste disposal. It is calculated as the present value of the future obligation, discounted at 8.5%, over an average period of 187 years.		
The long-service award is payable after every 5 years of continuous service. The provision is an estimate of the long-service based on historical staff turnover.		
The movement in the non-current provision is reconciled as follows: -		
Provision for rehabilitation of landfill sites:		
Balance at the beginning of year	(998,037)	(998,037)
Increase in provision due to discounting	(6,683)	-
Balance at the end of year	<u>(1,006,720)</u>	<u>(998,037)</u>
The municipality has an obligation to restore a landfill site situated in Komga (provided by the Amathole District Municipality). The site is currently unlicensed and is used for general waste disposal (non hazardous) purposes. The rehabilitation costs of the landfill site was carried out by a professional from OCA and the costs were initially recognised at 30 June 2011.		

**GREAT KEI MUNICIPALITY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 30 June 2012**

**14 PROPERTY RATES**

	2012 R	2011 R
All properties	<u>12,243,249</u>	<u>10,355,256</u>
<b>Valuations</b>		
Residential	2,168,368,228	2,168,368,228
Commercial	140,357,600	140,357,600
State	116,488,535	116,488,535
Municipal	123,044,612	123,044,612
Other	997,164,657	997,164,657
<b>Total Property Valuations</b>	<u>3,545,423,632</u>	<u>3,545,423,632</u>

Valuations on land and buildings are performed every four years. The last valuation came into effect on 1 July 2008. Interim valuations are processed on a quarterly basis to take into account changes in individual property values due to alterations.

The following rates have been applied to property valuations to determine assessment rates (Rebates in brackets):

<input type="checkbox"/> Residential properties	0.0045 (Rebate of R45 000 on valuation amount)
<input type="checkbox"/> Commercial properties	0.009
<input type="checkbox"/> Government properties	0.0015
<input type="checkbox"/> Agricultural properties	0.0015 (Rebate of 50% on rates amount).

Rates are levied on a monthly basis and due for payment in the following month.

**GREAT KEI MUNICIPALITY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 30 June 2012**

	2012 R	2011 R
<b>15 SERVICE CHARGES</b>		
Sale of electricity	4,366,836	5,332,732
Refuse removal	3,826,291	6,445,788
Total Service Charges	<u>8,193,127</u>	<u>11,778,520</u>
<b>16 RENTAL OF FACILITIES AND EQUIPMENT</b>		
Rental of facilities	181,004	266,916
Total rentals	<u>181,004</u>	<u>266,916</u>
<b>17 INTEREST EARNED - EXTERNAL INVESTMENTS</b>		
Interest earned from bank	<u>794,059</u>	<u>790,808</u>
<b>18 GOVERNMENT GRANTS AND SUBSIDIES</b>		
<b>18.1 Transferred to Income</b>		
Equitable share	27,660,000	24,083,933
MIG Grant	3,318,670	7,888,000
Other Government Grants and Subsidies	3,347,955	2,258,454
Total Government Grant and Subsidies	<u>34,326,625</u>	<u>34,228,387</u>
<b>18.2 Equitable Share</b>		
In terms of the Constitution, this grant is used to subsidise the provision of basic services to indigent community members. All registered indigents receive a monthly subsidy of 50 units of electricity per month, which is funded from the grant.		
<b>18.3 MIG Grant</b>		
Balance unspent at beginning of year	-	-
Current year receipts	11,892,000	7,888,000
Conditions met - transferred to revenue	<u>(3,318,670)</u>	<u>(7,888,000)</u>
Conditions still to be met - remain liabilities (see note 10)	<u>8,573,330</u>	<u>-</u>
<b>18.4 The balance represents unutilised but committed capital funds for various project at the end of the financial year. The service providers for the projects were appointed during the year and projects commenced towards end of the year hence billings for the projects had been received as at 30 June 2012.</b>		
<b>18.5 Other Government Grants and Subsidies</b>		
Balance unspent at beginning of year	1,003,762	-
Current year receipts	4,344,193	3,260,216
Conditions met - transferred to revenue	<u>(3,347,955)</u>	<u>(2,268,454)</u>
Conditions still to be met - remain liabilities (see note 10)	<u>2,000,000</u>	<u>1,003,762</u>
The balance represents unutilised fund at the of the year.		
<b>18.6 Changes in levels of government grants</b>		
Based on the allocations set out in the Division of Revenue Act, (Act 5 of 2012), no significant changes in the level of government grant funding are expected over the forthcoming 3 financial years.		

**GREAT KEI MUNICIPALITY**  
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	2012 R	2011 R	
<b>19 OTHER INCOME</b>			
Building plan fees			
Cavaran park revenue	320,035	308,443	
LG Seta training allowance	128,665	158,644	
Clearance fees	62,806	22,175	
other	66,581	21,781	
	<u>646,594</u>	<u>1,164,606</u>	
	<u>1,224,682</u>	<u>1,675,649</u>	
<b>20 EMPLOYEE RELATED COSTS</b>			
Employee related costs - Salaries and Wages	13,749,130	12,572,075	
Employee related costs - Contributions for UIF, pensions and medical aids	2,162,238	1,850,041	
Housing benefits and allowances	1,275,259	1,092,957	
Overtime payments	333,476	272,297	
Performance and other bonuses	1,592,312	1,161,630	
Long-service awards	-	-	
Other employee related costs	154,133	172,243	
Employee Related Costs	<u>19,276,546</u>	<u>17,121,242</u>	
There were no advances to employees.			
<b>Remuneration of the Municipal Manager</b>			
Annual Remuneration	517,172	-	
Back pay	176,015	-	
Acting allowance	6,855	-	
Travel, motor car, accommodation, subsistence and other allowances	123,351	-	
Contributions to UIF, Medical and Pension Funds	45,900	-	
Total	<u>869,294</u>	<u>-</u>	
<b>Remuneration of the Chief Finance Officer</b>			
Annual Remuneration	379,364	352,464	
Back pay	75,790	-	
Acting allowance	-	2,700	
Travel, motor car, accommodation, subsistence and other allowances	142,609	120,000	
Contributions to UIF, Medical and Pension Funds	60,260	8,506	
Total	<u>658,024</u>	<u>483,670</u>	
<b>Remuneration of Individual Executive Directors</b>			
	Technical Services R	Corporate Services R	Community Services R
<b>2012</b>			
Annual Remuneration	237,000	395,338	-
Travel, motor car, accommodation, subsistence and other allowances	210,000	190,901	-
Contributions to UIF, Medical and Pension Funds	499	72,034	-
Total	<u>447,499</u>	<u>658,273</u>	<u>-</u>
	Technical Services R	Corporate Services R	Community Services R
<b>2011</b>			
Annual Remuneration	233,215	219,600	208,690
Acting allowance	-	19,518	-
Travel, motor car, accommodation, subsistence and other allowances	-	254,701	-
Contributions to UIF, Medical and Pension Funds	3,698	7,483	20,531
Total	<u>236,913</u>	<u>501,300</u>	<u>229,211</u>

GREAT KEI MUNICIPALITY  
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	2012 R	2011 R
<b>21 REMUNERATION OF COUNCILLORS</b>		
Councillors	1,859,277	1,607,931
Councillors' pension and medical aid contributions	200,412	208,625
Councillors' allowances	677,828	713,348
<b>Total Councillors' Remuneration</b>	<u>2,847,317</u>	<u>2,529,904</u>
<b>In-kind Benefits</b>		
The Mayor is full-time and is provided with an office and secretarial support at the cost of the Council.		
The Mayor has use of the Council owned vehicle as well as a driver for official duties.		
<b>22 DEPRECIATION AND AMORTISATION EXPENSE</b>		
Property, plant and equipment	16,023,190	14,425,516
<b>Total Depreciation and Amortisation</b>	<u>16,122,291</u>	<u>14,445,712</u>
<b>23 FINANCE COSTS</b>		
Borrowings	405,576	436,187
Other	37,523	9,314
<b>Total Finance Costs</b>	<u>443,099</u>	<u>445,501</u>
<b>24 BULK PURCHASES</b>		
Electricity	6,115,575	5,145,745
Water	143,779	-
<b>Total Bulk Purchases</b>	<u>6,259,354</u>	<u>5,145,745</u>

**GREAT KEI MUNICIPALITY**  
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**25 GENERAL EXPENSES**

Included in general expenses are the following:-

	2012 R	2011 R
Advertising	548,858	341,940
Admin fees	172,961	30,759
Audit fees	1,720,255	-
Bank charges	144,180	103,358
Cleaning	17,406	12,845
Conferences and delegations	140,741	141,350
Consulting fees	942,032	-
Financial management grant	1,859,111	981,143
Fuel and oil	503,825	358,240
Insurance	178,519	180,009
Legal expenses	747,427	865,614
Licence fees - vehicles	6,086	35,427
Licence fees - computers	180,454	6,998
Membership fees	93,615	-
Postage	152,570	1,859
Professional fees	996,830	440,059
Rental of office equipment	853,318	871,975
Security costs	7,219	5,416
Subscription & publication	200,800	104,946
Telephone cost	1,031,888	918,825
Training	52,983	198,875
Travel and subsistence	119,506	248,785
Uniforms & overalls	88,052	49,786
Valuation costs	544,307	-
Water and Sanitation	966,802	279,224
Other	3,352,950	2,348,519
	<u>15,619,913</u>	<u>8,323,733</u>

**GREAT KEI MUNICIPALITY**  
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	2012 R	2011 R
<b>26 PROFIT / (LOSS) ON FAIR VALUE ADJUSTMENT</b>		
Other financial assets	-	2,284,531
Other financial liabilities	-	(2,117,904)
Total Profit / (Loss) on Fair Value Adjustment	<u>-</u>	<u>166,627</u>
<b>27 CASH GENERATED BY OPERATIONS</b>		
Surplus/(deficit) for the year	(6,611,896)	(20,668,396)
Adjustment for:-		
Depreciation and amortisation	18,122,291	14,445,712
Contribution to provisions - non-current	548,443	
Contribution to provisions - current	3,983,977	32,004,529
Fair value adjustments	-	166,627
Operating surplus before working capital changes:	<u>14,052,615</u>	<u>25,948,471</u>
(Increase)/decrease in trade receivables	(12,031,085)	(9,401,731)
Increase/(decrease) in conditional grants and receipts	9,569,568	21,085
Increase/(decrease) in trade payables	4,222,689	(4,507,486)
Increase/(decrease) in VAT payable	(478,296)	(624,024)
Cash generated by/(utilised in) operations	<u>15,335,891</u>	<u>11,436,313</u>
<b>28 CASH AND CASH EQUIVALENTS</b>		
Cash and cash equivalents included in the cash flow statement comprise the following:		
Bank balances and cash	<u>28,040,768</u>	<u>16,328,539</u>
Net cash and cash equivalents (net of bank overdrafts)	<u>28,040,768</u>	<u>16,328,539</u>



**GREAT KEI MUNICIPALITY**  
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	2012 R	2011 R
<b>29 CHANGE IN ACCOUNTING POLICY</b>		
The following adjustments were made to amounts previously reported in the annual financial statements of the municipality arising from the Implementation of new accounting policies and changes to existing policies:		
<b>29.1 Property, plant and equipment</b>		
Balance previously reported	-	19,018,504
Implementation of GRAP	-	462,512,137
Infrastructure previously not recorded credited to Accumulated Surplus/(Deficit) (see 29.3 below)	-	-
Total	<u>-</u>	<u>462,512,137</u>
<b>29.2 Accumulated Depreciation</b>		
Balance previously reported	-	-
Implementation of GRAP	-	-
Backlog depreciation: Land and buildings	-	(45,878,295)
Backlog depreciation: Infrastructure	-	(92,505,560)
Backlog depreciation: Community	-	(944,489)
Backlog depreciation: Other	-	(1,342,336)
Backlog depreciation: Intangibles	-	(20,190)
Total (debited to Accumulated Surplus/(Deficit)) (see 29.3 below)	<u>-</u>	<u>(140,688,880)</u>
<b>29.3 Accumulated Surplus/(Deficit)</b>		
Implementation of GRAP	-	-
Fair value of Property, Plant and Equipment previously not recorded (see 29.1 above)	-	462,512,137
Backlog depreciation (see 29.2 above)	-	(140,688,880)
Correction of prior period errors	-	12,625,632
Provisions for bad debts not previously provided	-	(961,023)
Total	<u>-</u>	<u>333,487,866</u>
<b>30 UNAUTHORISED, IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE DISALLOWED</b>		
<b>30.1 Unauthorised expenditure</b>		
Reconciliation of unauthorised expenditure		
Opening balance	1,459,362	7,079,000
Expenditure not budgeted for	-	-
Approved by Council or condoned	-	-
Expenditure exceeded budget	-	625,362
Transfer to receivables for recovery	-	-
Expenditure not recoverable - written off	-	(6,245,000)
Unauthorised expenditure awaiting authorisation	<u>1,459,362</u>	<u>1,459,362</u>
<b>30.2 Fruitless and wasteful expenditure</b>		
Reconciliation of fruitless and wasteful expenditure		
Opening balance -	5,424,102	4,979,394
Penalties and interest	49,828	194,391
Damages paid due to negligence - court order	482,968	500,000
Payments in respect of lease contract not cancelled	39,315	49,027
Telephone costs in excess of contract amounts	-	40,315
Expenditure not recoverable - written off	-	(339,025)
Fruitless and wasteful expenditure awaiting condonement	<u>5,995,213</u>	<u>5,424,102</u>
<b>30.3 Irregular expenditure</b>		
Reconciliation of irregular expenditure		
Opening balance	108,355,883	108,821,254
Fruitless and wasteful expenditure current year	5,995,213	5,424,102
Condoned or written off by Council	-	-
Transfer to receivables for recovery - not condoned	-	(5,999,473)
Irregular expenditure awaiting condonement	<u>114,351,096</u>	<u>108,355,883</u>
Goods not procured in terms of the Supply Chain No disciplinary action taken		1,860,917
Management policy		-
Non-compliance with the Competitive bidding No disciplinary action taken		6,735,022
		<u>8,595,939</u>

**GREAT KEI MUNICIPALITY**  
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**31 ADDITIONAL DISCLOSURES IN TERMS OF MUNICIPAL FINANCE MANAGEMENT ACT**

**31.1 Contributions to organised local government**

Council subscriptions  
Amount paid - current  
Balance unpaid (included in payables)

2012 R	2011 R
	104,944
	(104,944)
	-

**31.2 Audit fees**

Opening balance  
Current year audit fee  
Amount paid - current year  
Amount paid - previous years  
Balance unpaid (included in payables)

2012 R	2011 R
-	-
1,720,255	687,648
(500,000)	(687,648)
	-
1,220,255	-

**31.3 VAT**

VAT Input receivables and VAT output payables are shown in note 8. All VAT returns have been submitted by the end of the year.

**31.4 PAYE and UIF**

Opening balance  
Current year payroll deductions  
Amount paid - current year  
Amount paid - previous years  
Balance unpaid (included in payables)

2012 R	2011 R
-	143,346
2,670,542	2,202,575
(2,485,939)	(2,345,921)
	-
183,603	-

The balance represents PAYE and UIF deducted from the June 2012 payroll. These amounts were paid during July 2012.

**31.5 Pension and Medical Aid Deductions**

Opening balance  
Current year payroll deductions and Council Contributions  
Amount paid - current year  
Amount paid - previous years  
Balance unpaid (included in payables)

2012 R	2011 R
-	132,324
2,548,330	4,056,598
(2,325,947)	(4,188,922)
	-
222,383	-

The balance represents pension and medical aid contributions deducted from employees in the June 2012 payroll as well as Council's contributions to pension and medical aid funds. These amounts were paid during July 2012.

**31.6 Councillor's arrear consumer accounts**

The following Councillors had arrear accounts outstanding for more than 90 days as at:-

as at 30 June 2012

Councillor: Gavumtse- Ndabambi Luleka  
Councillor: Labuschange Jacob Coenraads  
Total Councillor Arrear Consumer Accounts

Total R	Outstanding less than 90 days R	Outstanding more than 90 days R
2,939	290	2,648
28,100	2,028	24,072
29,039	2,318	26,720

as at 30 June 2011

NONE

Total Councillor Arrear Consumer Accounts

Total R	Outstanding less than 90 days R	Outstanding more than 90 days R
-	-	-
-	-	-

During the year the following Councillors had arrear accounts outstanding for more than 90 days.

as at 30 June 2012

Councillor: Gavumtse- Ndabambi Luleka  
Councillor: Labuschange Jacob Coenraads

Highest Amount Outstanding R	Ageing Days
2,939	365 days
28,100	365 days

as at 30 June 2011

NONE

**GREAT KEI MUNICIPALITY**  
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2012  
R

2011  
R

**31.7 Compliance with Chapter 11 of the Municipal Finance Management Act**

The Municipality has a supply chain management policy in place.

**32 CAPITAL COMMITMENTS**

**32.1 Commitments in respect of capital expenditure**

**- Approved and contracted for**

Infrastructure  
Community  
Other

13,865,460	-
11,436,588	-
683,885	-
1,844,887	-

**- Approved but not yet contracted for**

Infrastructure  
Community  
Other

14,677,000	14,377,820
5,630,000	13,450,000
9,047,000	756,258
-	171,562

**Total**

28,642,460	14,377,820
------------	------------

This expenditure will be financed from:

- Government Grants  
- Own resources

27,668,460	14,377,820
974,000	-
28,642,460	14,377,820

Operating leases- as lessee (expense)

Minimum lease payments due

within one year

In second to fifth year inclusive

358,616	223,837
388,398	131,818
747,014	355,755

Operating lease payments represent rentals payable by the municipality for certain of its office equipment. Leases are negotiated for an average term of 3-5 years. No contingent rent is payable

**33 CONTINGENCIES**

**33.1 Contingent liabilities**

The following contingent liabilities were noted at the financial year end:

Legal costs

370,000	101,873
---------	---------

**33.2 The contingent legal costs relates to the following cases:**

**Third party**

Mr N M Mkhokhakali

Mr R F Butler

Mr X Nkhalazo; Mr M Phangindawo; Mr D B Gwabeni and Ms N Sopolola

Ms NS Nose-Nemufandani

Ms M Siko; Mr J J F Vermeulen; Ms S Noko; and Mr N Dokwana

Great kei delegation

East Coast Ratapayets and Residents Forum

Total contingent claims

**Nature of dispute**

Labour dispute

Labour dispute

Investigations and

Arbitration

Labour dispute

Review

Proposed agreement

370,000

**33.3 Contingent assets**

The municipality had no confirmed contingent assets at the end of the year.

**34 Related parties**

**34.1 The municipal had the following related parties:**

**Related party**

CM Mbekelo

P Gwana

DM Mbizeni

MM Mkhokhakali

M Augustine

**Nature of relation Status at year end**

Municipal Manager

Chief Financial Officer

Strategic services Resigned

Corporate services Resigned

Acting Corporate Resigned

**34.2 Related party transactions**

Refer to note 22 for analysis of remuneration paid to section 57 managers listed above.

**35 KEY SOURCES OF ESTIMATION UNCERTAINTY AND JUDGEMENTS**

The following areas involve a significant degree of estimation uncertainty:

Useful lives and residual values of property, plant, and equipment

Recoverable amounts of property, plant and equipment

Provision for rehabilitation of landfill sites (discount rate used, number of years, amount of cash flows)

Present value of defined benefit obligation

Fair value of plan assets

Provision for doubtful debts

Impairment of assets

Provision for long-term service award

Other

The following areas involved judgements, apart from those involving estimations disclosed above, that management has made in the process of applying the municipality's accounting policies and that have the most significant effect on the amounts recognised in the financial statements:

Provisions

Other

**GREAT KEI MUNICIPALITY**  
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**36 RISK MANAGEMENT**

**36.1 Liquidity risk**

The municipality's risk to liquidity is a result of the funds available to cover future commitments. The municipality manages liquidity risk through an ongoing review of future commitments and credit facilities.

Cash flow forecasts are prepared and adequate utilised borrowing facilities are monitored.

The table below analyses the municipality's financial liabilities into relevant maturity groupings based on the remaining period at the Statement of Financial Position to the contractual maturity date. The amounts disclosed in the table are the contractual undiscounted cash flows.

	2012 R	2011 R
	Not later than one month	Later than one month and not later than three months
2012		
Borrowings	23,291	45,582
Trade and other payables	8,039,811	-
Other	13,725,124	-
	Later than three months and not later than one year	Later than one year and not later than five years
2012		
Borrowings	223,541	1,632,574
Trade and other payables	-	-
Other	-	-
	Not later than one month	Later than one month and not later than three months
2011		
Borrowings	20,221	40,442
Trade and other payables	3,816,823	-
Other	4,584,751	-
	Later than three months and not later than one year	Later than one year and not later than five years
2011		
Borrowings	199,385	1,436,524
Trade and other payables	-	-
Other	-	-

**36.2 Interest rate risk**

As the municipality has no significant interest-bearing assets, the municipality's income and operating cash flows are substantially independent of changes in market interest rates.

OR

The municipality's interest rate risk arises from long-term borrowings. Borrowings issued at variable rates expose the group to cash flow interest rate risk. Borrowings issued at fixed rates expose the municipality to fair value interest rate risk. Municipality policy is to maintain approximately 60% of its borrowings in fixed rate instruments.

At year end, financial instruments exposed to interest rate risk were as follows:

- Call deposits	23,989,636	13,975,698
- Development Bank of South Africa loan	2,945,970	3,203,017

**37 Material losses**

The municipality made material loss of 33% on its electricity bulk purchases.

Bulk purchases	KWH
Sales	8,465,992
Loss	5,233,615
	<u>3,232,377</u>

**38 Reconciliation Of Budget Surplus/Deficit With The Surplus/Deficit In The Statement Of Financial Performance**

Net Surplus/Deficit Per The Statement Of Financial Performance	(6,611,896)
Adjusted For:	
Fair Value Adjustments	-
Impairments Recognised/Reversed	3,993,977
Depreciation	18,122,291
Capital expenditure	(3,130,000)
Amount not budgeted for	(10,663,744)
Net Surplus/Deficit Per Approved Budget	<u>(289,372)</u>